

Graphic Design intern

(Last updated December 2024)

Greater Sacramento Economic Council, a non-profit catalyzing growth, prosperity and equity in the Greater Sacramento region, is seeking a creative and motivated Graphic Design intern to join our dynamic team. This internship offers a unique opportunity to gain hands-on experience in the field of graphic design, working on a variety of projects that span digital and print media. As a Graphic Design intern, you will collaborate with our talented marketing & communications team, contributing to the creation of visually compelling content that aligns with our brand identity. If you are passionate about design, eager to learn and ready to bring fresh ideas to the table, we would love to hear from you.

DUTIES AND RESPONSIBILITIES

- Assist with the creation of digital and print materials, such as brochures, social media graphics, and web content.
- Develop and edit images, illustrations and layouts using design software (e.g., Adobe Photoshop, Illustrator, InDesign).
- Collaborate with team members to ensure cohesive and effective design solution:
 - Make revisions to designs based on feedback from supervisors and clients.
 - Maintain organized files and assets, ensuring easy access and proper storage.
 - Assist in the creation of presentation materials
- Review designs for errors, ensuring final products are polished and professional.
- Ensure all designs align with the company's brand identity and guidelines.

REQUIREMENTS, QUALIFICATIONS AND DESIRED TRAITS

- Comfort working in a fast-paced, team-oriented environment and doing hands-on work in a growing organization.
- A self-motivated, continuous learning approach
- Experience in using:
 - Proficient in design software such as Adobe Photoshop, Illustrator and InDesign
- A strong portfolio showcasing design projects and skills
- Strong creative skills with an eye for detail and aesthetics
- Ability to manage multiple projects and meet deadlines
- Keen attention to detail to ensure high-quality design output

JOB TYPE:

- Paid internship (Salary: \$20.00 per hour)

APPLICATION INFORMATION

Qualified candidates should respond by filling out the application [form](#).

Greater Sacramento Area Economic Council provides equal employment opportunities to all employees and applicants for employment and prohibits discrimination and harassment of any type without regard to race, color, religion, age, sex, national origin, disability status, genetics, protected veteran status, sexual orientation, gender identity or expression, or any other characteristic protected by federal, state or local laws. This policy applies to all terms and conditions of employment, including recruiting, hiring, placement, promotion, termination, layoff, recall, transfer, leaves of absence, compensation and training.